



Pupil Acceptable Use Agreement for Years 1,2 and 3

This is how I stay safe when I use computers:

- I will keep my passwords secret.
- I will only use the computer for things my teacher has told me to.
- I will make sure that all the messages I send are polite.
- I will tell a teacher if I see something that makes me feel scared or uncomfortable on the screen.
- I will not reply to any nasty message or anything that makes me feel uncomfortable.
- I will not tell people about myself online (I will not tell them my name, mobile phone number, anything about my home, family, pets and school).
- In school, I will only use my school email. I will only email people I know or who my teacher says it is okay to email.
- I will never agree to meet a stranger.
- I will not put photographs of myself online without asking a teacher.
- I know that my teacher can check what I do online and that if I break the rules I might not be allowed to use a computer.

Signed _____

Pupil Acceptable Use Agreement

School Policy

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies are powerful tools, which open up new opportunities for everyone.

These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Policy is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

The school will try to ensure that pupils will have good access to digital technologies to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Parent/Carer Signature

As the parent/carers, I understand that the school has discussed the Acceptable Use Agreement with my child as part of whole school commitment to Online Safety both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems.

I understand that my child's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's Online Safety.

Name of Pupil _____ Class _____

Signed (parent) _____

Date _____

Pupil Acceptable Use Agreement for Years 4, 5 and 6

At school we use computers, and other resources connected to the internet and our wireless network. These rules will keep us safe and help us to be fair to others.

- I will keep my passwords for login in to any computer or application to myself – if I think others know my passwords I shall tell my teacher.
- I shall only use the online activities and sites which school allows me to.
- I will not bring in memory sticks into school unless I have been given permission.
- I will not use my own mobile device/phone in school unless I am given permission from my teacher.
- If the computer asks for an update, I shall check this with my teacher.
- I will only use the computer for things my teacher has told me to.
- I will not use the internet to access unsuitable material.
- The messages I send will be polite and respectful.
- I will always report anything that I feel is unkind or makes me feel unsafe or uncomfortable to my teacher. I will not reply to any nasty messages.
- In school, I will only use my school e-mail and only e-mail people my teacher has approved.
- I will always keep my personal details private (e.g. my name, mobile phone number, family information, journey to school, pets, hobbies).
- I will not register my details with online activities and websites.
- I will not share files or photos without the permission of my teacher.
- I will not copy text or pictures from the internet and pretend it is my own work.
- If someone I have met online asks to meet me in person, I will tell an adult I know.
- I understand that the school will check my computer files and will monitor the Internet sites I visit.
- I will treat computer equipment with care and respect.
- I know that if I break the rules I might not be allowed to use a computer.

Name _____

Signed _____

