



ROBERT MELLORS
PRIMARY ACADEMY

Nursery Admission Policy



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1. Aims

At Robert Mellors Primary Academy we recognise the importance of nursery education. We aim to provide this provision for children from 2 years old (the term following their second birthday , where eligible).

This policy aims to ensure that staff and parents understand how our school will admit children to nursery (Little Herons).

**The named person with responsibility for implementing this policy is Mrs Emma Essex
(Headteacher)**

2. Roles and responsibilities

2.1 The Governing Body

The governing body has ultimate responsibility to ensure the policy is implemented, reviewed and followed.

2.2 The Headteacher

The headteacher will make sure all staff are aware of this policy and understand their role in its implementation

3. Equal opportunities

Robert Mellors Primary Academy is clear about the need for all children to be given the opportunity to have nursery provision.

4. Nursery Admission and Reception Admission

Having a place in the Robert Mellors Primary Academy nursery (Little Herons) does not guarantee a place in the reception class.

Having a place in the nursery does not give priority to getting a place in Reception class.

An application should be made through the school office and a request to be placed on the nursey waiting list should be made by the parent or carer.

The following priority criteria will be applied should the nursery be full:

1. Children looked after by a local authority (LAC) and previously looked after children (PLAC) including children who were previously in state care outside of England.
2. Children who will have a brother or sister attending the academy.
3. Children who are in receipt of 2-year deprivation funding
4. Children who were first placed on the earliest date on the waiting list

